part of eex group

User Guide EU ETS2 Product Request

20.10.2026
Leipzig

Ref. 0001B

1. A **Product Extension Request** must be submitted via the **Customer Portal** by the Central Coordinator or, if applicable, by one of the Deputies. To consult the list of authorized persons, contact your KAM or EEX Client Services at membership@eex.com.
2. A completed and signed **Eligibility Form** (available under Downloads), together with all required supporting documents (as specified in the form), must be uploaded to the Customer Portal request. The form must be signed by the authorized signatories.
3. A **list of traders** who should be granted access to the EU ETS2 Auction products must be provided in the Customer Portal request.

To proceed with your Customer Portal request, please follow the steps below:

1. Login to the Customer Portal.
2. Click **"Product Setup EEX: Environmental Contracts"**.
3. Select your **Company Name** and **Member ID**.
4. Choose **"EEX Emission Rights Products".**
5. From the **BRP Choice** drop-down menu, select **"Own Balance Area Agreement"**. If you are using another company's registry account, select **"3rd Party Balance Area Agreement"**.
    - If a **3rd Party Balance Area Agreement** is selected, upload the **TP_EEX_04b form** with your Customer Portal request and skip steps 6 and 7 below.
6. Under **EEX Emission Rights Products**, select the **EU ETS2 product(s)** you would like to apply for and enter your EU registry account number if applicable. For applications without a registry account number, please enter “NA”.
7. Appoint at least **two users** under the **“Mandatory Setup account user”** section (mandatory for customers applying to Emission products for the first time).
8. Under **"Additional Details"**, list all traders who should be granted access to the **EU ETS2 Primary Auction, M7A Access** (applicable only for the initial connection to M7A or when additional traders are to be setup).
9. Upload the **Eligibility Form** and **all required supporting documents** in the **Attachments** section.
10. Select the required consent(s) and click **"Create"** to submit your request.

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