

part of eex group



Contact persons for the EEX

31.01.2023
Leipzig

Doc. E05_E
Ref. 009F

Please send the scanned version to
membership@eex.com

- only required as scan -

1. Contact persons

Company name:	Member ID:
	<input type="checkbox"/> E <input type="checkbox"/> X

1.1. Central Coordinator / Membership Contact

The Central Coordinator is the main contact person and authorised to receive all exchange related matters. This person is responsible for the internal distribution of all EEX information. Only personal email-addresses can be accepted.

		First Name	Last Name	Phone	Email
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				

1.2. Contact person(s) for invoicing, technical requirements and compliance

1.2.1 Invoice Contact

		First Name	Last Name	Phone	Email
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				

1.2.2 IT Contact

		First Name	Last Name	Phone	Email
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				

1.2.3 Compliance / Legal Contact

		First Name	Last Name	Phone	Email
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				

1.3 Gas Dedicated Functions

1.3.1 Back Office Contact

BACK OFFICE CONTACT will receive the access to the FTP server (trade files and invoices).

		Name	First name	Phone	Email
Setup	Ms.				
Deletion	Mr.				

1.3.2 Customer Center User

CUSTOMER CENTER USER will receive access to the Customer Center.

		Name	First name	Phone	Email
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				

1.3.3 Urgent Market Message Contact

URGENT MARKET MESSAGE registered contacts will receive all the communications about the gas related topics such as deal cancellation, planned and unplanned market halt.

		Name	First name	Phone	Email
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				

1.3.4 Customer Information

CUSTOMER INFORMATION registered contacts receive all gas related communications such as new products or services launch, software updates, fees update, trading calendar.

		Name	First name	Phone	Email
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				

1.3.5 Front Office Manager

FRONT OFFICE MANAGER can be contacted by Membership as an escalation contact.
He receives all the customer and market information if he subscribed to Customer Info/Urgent Market Message services.

		Name	First name	Phone	Email
Setup	Ms.				
Deletion	Mr.				

1.3.6 Order Alert

ORDER ALERT registered contact(s) will receive an email informing about an order, upon one member's request to Gas Market operations. You can register either for all or for some specific hubs.

		Name	First name	Phone	Email
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				

All Active Hubs:

Specific Hubs:

1.3.7 Trade alert (Optional)

TRADE ALERT FOR ME: this service is provided to traders only. Subscribers will receive a trade alert notification only for its own trades as soon as he hits an existing order or is lifted.

		Name	First name	Phone	Email
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				

TRADE ALERT FOR MY COMPANY: this service can be provided to any person within the company. When one trader hits an existing order or is lifted, all Trade Alert registered users from the company will receive a trade confirmation containing the details of the trade. This service will be likely used by back-office and dispatching teams.

		Name	First name	Phone	Email
Setup	Ms.				
Deletion	Mr.				
Setup	Ms.				
Deletion	Mr.				

The undersigned assures that he has fully informed the contact persons named in connection with the contract, the exchange membership relationship or other legal relationships about the transfer of their personal data and that he has brought to their attention the PRIVACY NOTICE which can be found on our company websites.

Place	Date	Signature(s) of the company
		Name of Signatory/-ies: